

Reference No. : CUCMS/HR/12-2 / (6)



Nurturing the Passion to Care

CYBERJAYA UNIVERSITY COLLEGE OF MEDICAL SCIENCES (CUCMS)

**SERVICE CIRCULAR NUMBER 6
2010**

**CYBERJAYA UNIVERSITY COLLEGE OF MEDICAL SCIENCES
(CUCMS) 2010 RESEARCH GRANT**

Registrar Office June, 2010

Copied to:
Chairman, In-Fusion Education Sdn. Bhd.
Chairman, CUCMS's Board of Governor.
President, CUCMS.
All Deans,
All Directors,
All Heads of Department,
All Staff

CYBERJAYA UNIVERSITY COLLEGE OF MEDICAL SCIENCES

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29 June, 2010

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1.0 OBJECTIVE

This Circular seeks to inform all staff of the Cyberjaya University College of Medical Sciences about the allocation of CUCMS 2010 Research Grant.

2.0 BACKGROUND

- 2.1 Education is an important factor contributing to the growth of the economy and human capital development. Obviously, with increasing global competitions and rapid changes in the education field, issues pertinent to the future development of Malaysia's higher education sector such as research and development (R&D) and commercialization need to be addressed in order to support the government aspiration to move the country from resource-driven economy to innovation-driven economy in the future. Besides that, according to the Malaysian development plan for higher educations, it aims to produce sufficient quality human resources geared towards the needs of the nation and the knowledge-based economy (K-economy). It also plans "to improve post-graduate programmes, produce students of excellence and quality, further develop students' character, encourage research & development (R&D) of international standards, inculcate a culture of quality in higher education, and promote lifelong learning." (Education Development Plan for Malaysia 2001-2010).
- 2.2 Henceforth, it is of CUCMS aspirations to support the plan because we believe that R&D is paramount in churning new findings, producing publications on medicine and science, stimulating research culture amongst CUCMS academics and penetrating into the international research and education domain.
- 2.3 Evidently, to be involved in the R&D activity needs a lot of financial assistance. R&D success will be hindered if we do not have sufficient financial support. Currently, to secure the fund from the industry or the Ministry of Education has been to no avail. Therefore, it is our hope that the university could provide a research fund to CUCMS academics in supporting the R&D activities. This fund can be channeled through the Centre of Post Graduate, Research and Commercialisation.

3.0 QUANTUM OF THE FUND

The overall fund allocation could start with the amount of RM1 million. The grant from this fund will be released based on research proposals and approvals. Each release can be of the amount of between RM10, 000 to RM20, 000 per project.

4.0 DURATION OF RESEARCH PROJECT

The duration of each funded research is for the maximum period of 2 years. Only a principal researcher is eligible for this grant and he/she can only hold 1 grant at a time. However, an exemption can be made for those academics who supervise post graduate students by research.

5.0 APPLICATION PROCESS

All applications must use the official Application Form provided by the Centre for Post Graduate, Research and Commercialisation and they must be made in both soft and hard copies (1 each). The applications must be made through the Dean of the respective faculties and are then submitted to the Centre of Post Graduate, Research and Commercialisation.

6.0 TIME LINE OF APPLICATION

Applications for the grant are open all year round. They must be submitted duly completed by the first week of every month.

7.0 APPROVAL PROCESS

All applications will be discussed at the Senate Subcommittee on Research and Commercialisation chaired by the Dean of the Centre for Graduate Studies, Research and Commercialisation. All applicants will be invited to present their proposals to the subcommittee and answer queries put by the subcommittee. The Senate will deliberate on this before making the decisions. Once applications have been approved by the Senate, applicants will be informed within two weeks.

8.0 PROGRESS REPORT

All successful applicants must submit a 6-monthly-progress report to the Dean of the Centre for Graduate Studies, Research and Commercialisation. Then, upon the completion of the project, a report abstract must be submitted to the Dean of the Centre for Graduate Studies, Research and Commercialisation. The researcher is given 3 months to do this. This abstract will then be submitted to a scientific meeting within the period of 6 months after the completion of the project. After that, a full report, in the form of a full manuscript will be submitted to a medical/science/education journal for publication purposes. This manuscript must be sent to the Dean of the Centre for Graduate Studies, Research and Commercialisation within 9 months after completing the project. If all these requirements are not fulfilled, any new research fund applications by the same researcher(s) will not be processed.

9.0 UNIVERSITY RIGHT

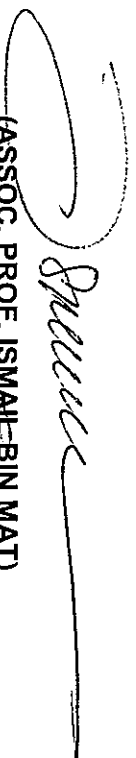
The university reserves the right to amend or to add new clauses to this regulations as it deems fit.

This Circular is effective **1 July, 2010.**

Thank you.

"NURTURING THE PASSION TO CARE"

Yours sincerely,



(ASSOC. PROF. ISMAIL-BIN MAT)
Registrar